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**Welsh Beekeepers' Association**  
**Cymdeithas Gwenynwyr Cymru**

Registered Charity number 509929



## **WBKA BACS POLICY**

A guide for trustees, officers and other volunteers on behalf of the WBKA

This policy will be reviewed on an ongoing basis, at least once a year. WBKA will amend this policy, following consultation, where appropriate.

Date of last review: December 2020

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All payments whether by BACS or cheques are only paid if authorised, either by email or signature or legitimate invoices.

Copies are to be kept on file.