

**Welsh Beekeepers' Association**  
**Cymdeithas Gwenynwyr Cymru**

Registered Charity number 509929



**MICROSCOPE USAGE POLICY**

A guide for trustees, officers and other volunteers on behalf of the  
WBKA

This policy will be reviewed on an ongoing basis, at least once a year. WBKA will amend this policy, following consultation, where appropriate.

Date of last review: October 2023

## WBKA Microscope Usage Policy

The WBKA microscopes and ancillary equipment are for delivery of WBKA courses and workshops.

The equipment purchased represents a significant investment for WBKA and will support the development of microscopy skills in Wales as part of a wider plan to deliver a range of events over a 3-year period and beyond.

When not in use, the microscopes etc will be stored securely, in their protective cases, by a member of the WBKA L&D Committee.

The tutor appointed by WBKA to deliver each microscopy training session will be responsible for transporting them to and from course/workshop venues.

The equipment will be used under the supervision of the WBKA course tutor/lead at all times and course attendees will be given best practice guidance for safe use of the equipment at each event.

We are not able, at the current time, to lend the WBKA equipment to local associations or individual members for their independent use but will be happy to offer guidance and/or demonstrations to those associations who may wish to purchase their own microscopy equipment.

WBKA Management Team

March 2022